

**South Davis Recreation District
Administrative Control Board Meeting**

December 17, 2012, at 4:00 p.m.
at the Recreation Center

Attendance: **Board Members**

Mayor Joe Johnson, Bountiful
Mayor Len Arave, North Salt Lake
Mayor Ken Romney, West Bountiful
Mayor Kent Parry, Woods Cross
Comm. Bret Millburn, Davis County
Steve Rawlings, Davis County
Dennis Yarrington, Davis County

Others:

John Miller, Executive Director
Michael Mazuran, Attorney
Ellen Call, Secretary
Galen Rasmussen, Treasurer
Kim Coleman, Clerk
Scott McDonald

Mary Gadd
Cory Haddock
Megan Welling
Betsy Christopherson
Cindy Hunt
Neal Jenkins

Board Chair Romney called the meeting to order at 4:02 p.m. and welcomed Board members and staff.

CITIZEN MATTERS

None.

MINUTES OF NOVEMBER 19, 2012 BOARD MEETING APPROVED

Minutes of the Administrative Control Board meeting held on November 19, 2012 were approved on a motion by Comm. Millburn, seconded by Mayor Parry. Board members Arave, Johnson, Millburn, Parry, Rawlings, Romney, and Yarrington voted Aaye.@

EXPENDITURES APPROVED

John Miller reviewed the expenditures for the period November 11 to December 12, 2012. Total expenditures of \$333,556.83 were approved on a motion by Mayor Arave, seconded by Mayor Johnson, and Board members Arave, Johnson, Millburn, Parry, Rawlings, Romney, and Yarrington voted Aaye.@

FINANCIAL STATEMENTS REVIEWED

John Miller reviewed the revenues, noting that the pool and recreation revenues were in line with budget expectations. Ice rink revenues are down somewhat, and Mr. Miller explained that this is a common pattern when the weather conditions are unseasonably warm. There were no unusual expenses for the period. Revenues for the year to date are \$140,000 over last year=s total for the same period. Expenses are about \$95,000 over last year. Current month revenues exceeded expenses by \$57,000. Mayor Parry made a motion to accept the financial reports as presented, seconded by Comm. Millburn. Board members Arave, Johnson, Millburn, Parry, Rawlings, Romney, and Yarrington voted Aaye.@

2012 CALENDAR YEAR BUDGET AMENDED

John Miller explained that it was necessary to amend the 2012 budget to reflect receipt of an early payment of \$899,000 received from the County. This was simply a pass-through transaction and it did not alter the budget as originally presented. He reviewed some items which required minor adjustments to the budget.

Chairman Romney opened the public hearing at 4:15 p.m. There were no comments, and the public hearing was closed.

Mayor Parry made a motion to approve **Resolution 2012-04**, adopting the amended 2012 Calendar Year Budget. Mayor Arave seconded the motion and voting was unanimous with Board members Arave, Johnson, Millburn, Parry, Rawlings, Romney, and Yarrington voting Aaye.@

2013 CALENDAR YEAR BUDGET APPROVED

John Miller explained that there were no changes to the 2013 Tentative Budget which was previously discussed and approved by the Board. He noted that there was no increase in membership and entry fees, and requested approval of a balanced budget of \$5,967,326.00.

Chairman Romney opened the public hearing at 4:20 p.m., and as there were no comments, the hearing was closed. Mr. Yarrington made a motion to approve **Resolution 2012-05**, adopting the 2013 Calendar Year Budget for the District, seconded by Mr. Rawlings. Board members Arave, Johnson, Millburn, Parry, Rawlings, Romney, and Yarrington voted Aaye.@

WEBSITE INFORMATION EXPANDED

Mayor Parry asked if there were any objections by the Board to posting information involving Board activity on the website (agendas, minutes, meeting schedule, budget, etc.). It

was the consensus of opinion of the Board that this would be acceptable.

REPORT ON FACILITY EVENTS

John Miller reported on recent and upcoming events at the Recreation Center:

- ! November 22 B Thanksgiving Day races, with 1,300 people participating
- ! December 7 B Christmas Extravaganza Ice Show for about 700 spectators
- ! December 8 B Swim & Skate with Santa, with an estimated 100 children participating

Mr. Miller also reported that a specialist had been called in to make improvements to the sound system at the ice rink.

ANNUAL MEETING SCHEDULE ADOPTED

Mr. Miller presented a Board meeting schedule for the 2013 calendar year. He proposed that the Board continue meeting on the third Monday of the month, except when a holiday falls on that day, which would happen in January and February. In those two months the Board meeting will be held on the second Monday. Comm. Millburn made a motion to approve the 2013 Annual Meeting Schedule as presented, seconded by Mayor Arave. Board members Arave, Johnson, Millburn, Parry, Rawlings, Romney, and Yarrington voted Aaye.@

The next Board meeting will be held on Monday, January 14, 2013.

OTHER MATTERS

Board Chair Romney thanked John Miller and the Recreation Center staff for their good work during the past year. In light of recent events (school shootings in Connecticut), he asked Mr. Miller to confer with his staff regarding safety and emergency procedures at the Recreation Center.

Mr. Mazuran reported on the review of insurance coverage which was requested by the Board at the November meeting. Current coverage was carefully analyzed. The District will not increase its liability limits for the coming year.

Meeting adjourned at 4:40 p.m. on a motion by Comm. Millburn, seconded by Mr. Yarrington. Board members Arave, Johnson, Millburn, Parry, Rawlings, Romney, and Yarrington voted Aaye.@